

Minutes of Planning Commission Meeting September 17, 2007

Roll Call: 6:00 pm

Planning Commissioners present were Chair Fitzhugh, Stones, and Jeffrey. Members of the Selectboard present were LeClair, Johnson, and Sanders. Members of the Board of Trustees present were Wilson, Sutor, McCarney, Hambleton, and Baraw. Michele Braun was present as Clerk; Municipal Manager Allard was also present.

Discussion of the Municipal Planning Grant Application and Plan Update Process

The Planning Commission presented their proposal to apply for a Municipal Planning Grant from the state to hire a consultant to update the municipal plan, and to have the consultant focus on gathering community input to provide more of a future-oriented vision for Northfield than is contained in the present plan. The Boards of Trustees and Selectmen supported this proposal.

The members of the Selectboard and Board of Trustees left the meeting at 6:50 pm, as did Manager Allard.

Approval of Minutes

ZA Braun failed to present minutes of the August 20 meeting; those minutes will be approved at the next regular meeting.

Sign Permits

The Knights of Columbus applied for a sign permit for their spaghetti dinners. Jeffrey moved to approve the request; Stones seconded the motion. **The motion passed 3-0-0.**

Other Business

- ZA reported an inquiry as to whether an outdoor wood boiler was a structure that required a building permit. The Commission advised that any sort of shed or pole barn structure housing an outdoor wood boiler should be considered a structure, but that the boiler itself was a device, similar to a generator, and not a structure.
- Revisions to the Zoning Regulations were also discussed.

Next Regular Meeting

October 15, 2007

Adjournment: 9:20 pm

A motion to adjourn was made by Stones and seconded by Jeffrey. **The motion passed 3-0-0.**

Michele Braun
Zoning Administrator / Clerk

These minutes are subject to approval at the next regular meeting; however, they are substantially correct.